

Webster Insurance Agency, Inc.
Risk Management & Loss Control Department Services
- Reducing Your Short-Term & Long-Term Insurance Costs -

No Cost Risk Management Services

- Annual Workers' Compensation Safety Committee Meeting Attendance & Direction
- Compliance Audits/Reviews for COBRA, DOT, EEOC, OSHA, Unemployment Compensation & Workers' Compensation
- Employment Practices and Workers' Compensation Claims Support
- Monthly Safety Committee Agendas & Online Access to 450+ Safety Topics
- Online Access to 6,000+ Pages of Searchable Risk Management Documents
- Required State & Federal Postings
- Workers' Compensation Claims Management - NOT Paper Processing

Fee Based Risk Management Services

- The pricing below reflects a 30% discount provided to our insurance clients only.

**Workers' Compensation
Loss Prevention & Loss Control**

\$1,500 for 12 Months of Services

- Ensure Safety Committee Certification & Construction Credit, if available
- Attend & Conduct the Annual & Initial Safety Committee Meetings
- Prepare Customized Health & Safety Manual
- Prepare Customized Disaster Planning, Response, & Recovery Manual
- Maintain OSHA 300 Log & Tracking of Incidents, Accidents, & Injuries
- Provide Work Related Injury Claims Management - Not Just Paper Processing
- Provide & Review Monthly Safety Committee Agendas & Minutes
- Review All Loss Prevention & Loss Control Documents
- Provide Access to 450+ Safety Topics at www.aethr.com
- Telephone HOTLINE & ONLINE Support

Follow Up Annual Maintenance Package: \$525 per year

**Human Resource Policies,
Procedures & Practices**

\$2,000 for 12 Months of Services

- Attend On-Site Meetings for Document Development & Presentation to Employees
- Prepare Customized Employee Handbook, Policies, Procedures, and Forms
- Prepare Customized Disaster Planning, Response, & Recovery Manual
- Access to 6,000+ Pages of Searchable Documents at www.aethr.com
- Telephone HOTLINE & ONLINE Support

Follow Up Annual Maintenance Package: \$525 per year

Personnel Records & Performance Management

\$100 - \$300 per Employee

- On-Line Personnel File Maintenance & Retrieval via Password
- Customized HRIS Data Management & Reports

Hourly Based Services

\$75/Hour – Travel & Off-Site Administrative

\$100/Hour - Off-Site Professional

\$200/Hour – On-Site Professional

- Safety Committee Meeting Management
- Workers' Compensation Claim Management
- OSHA Compliance & Training
- Employment Practices Claims Management
- OSHA/DOT Compliance & Training

Training at Hourly Rates

- Drug/Alcohol Use & Abuse
- Harassment/Discrimination Prevention
- Hiring & Retaining Long-Term Productive Employees
- Personnel Management for Supervisors
- Safety Committee Operation
- Transitional Duty/Early Return to Work

Contact Dwight Webster or Mel Cooksey at 215-757-0816 for Assistance or Further Information